

## **Violations and Penalties at the Laboratory Animal Center of Taipei Medical University**

### **I. Procedure for dealing with violations and subsequent penalties:**

1. When a user is conducting animal experiments or using equipment in the Laboratory Animal Center, they must comply with the “Laboratory Animal Center User Regulations” and the relevant standards for using instrument and equipment in the center. If the safety of the center or the experiment of other center users is interfered with due to the user’s failure to comply with the relevant regulations, penalties will be applied.
2. The procedure for violation warnings is the following: three or more warning letters are sent regarding a single violation within 30 days, (if a warning violation persists for more than 30 days, the violation will be recounted and added to the user’s number of violations the next time). If the violation is not dealt with, the user will be penalized according to the content of the warning letter. Additionally, the principal investigator’s right to use the center’s breeding room will be suspended for 6 months.
3. The procedure for serious violations is as follows: a warning letter is sent, and the violation will be reported to the Institutional Animal Care and Use Committee. Moreover, the center will suspend the user’s right to access the breeding room for 6 months after committee decision making.

### **II. Violation warnings:**

1. Fail to access the Laboratory Animal Center according to the regulations or bring

unauthorized experimenters to the center.

2. Fail to increase the number of animal cages as the number of animals in a cage breeds to the upper limit for a cage.
3. Change the position of the cages in the breeding room without the center's consent.
4. Use any instrument or equipment without the center's consent.
5. Bring external experimental equipment without the center's consent.
6. Fail to fill in relevant animal experiment implementation forms according to the regulations for review.
7. Fail to measure rabbits' weight periodically and terminate the experiment as soon as possible when rabbits are overweight.
8. Fail to clean the work surface and work area as well as return items to their original place after using the animal room, operation room, and cart.
9. Dispose of animal carcass improperly.
10. Conduct animal experiments such as tube feeding, blood collection, and injections in the breeding room.
11. Other violations to the Animal Center's user regulations related to operation room management, instrument use regulations, and safety.

### **III. Serious violations:**

1. Conduct an animal experiment without the approval of the animal research plan.
2. Conduct an animal experiment that is inconsistent with the content of the animal research plan.
3. Fail to apply for the center's consent according to the regulations and bring the animals to the center to keep, but bring in animals that are bred outside of the center.
4. Fail to comply with the moving lines of each area of the Laboratory Animal Center (Specific Pathogen Free area → general area → temporary storage area).

5. Take out equipment, feeding cages, water bottles, feedstuff, and animal pads from the room without consent of the center.
6. Compromise animals' welfare during animal experiment and fail to show improvement following the center's exhortation.
7. Fail to administer euthanasia appropriately.
8. Other serious violations to the Animal Conservation Act.